

Health Stars Privacy Notice

Humber Teaching NHS Foundation Trust (the Trust) is the data controller of the personal data and is responsible for complying with data protection legislation. Humber Teaching NHS Foundation Trust is the data controller of the personal data and is responsible for complying with data protection legislation.

Our registered address is Trust Headquarters, Beverley Road, Willerby, HU10 6ED.

We take our duty to protect your personal information and confidentiality very seriously and we are committed to taking all reasonable measures to ensure the confidentiality and security of personal data for which we are responsible, whether computerised or on paper.

At Trust Board level, we have a Senior Information Risk Owner who is accountable for the management of all information assets and any associated risks and incidents, and a Caldicott Guardian who is responsible for the management of patient information and patient confidentiality.

We have a Data Protection Officer who ensures the Trust is accountable and compliant with the UK General Data Protection Regulation (UK GDPR) and Data Protection Act 2018.

The Data Protection Officer: Lisa Davies, Mary Seacole Building, Willerby Hill, Beverley Road, Willerby, HU10 6ED.

This Privacy Notice does not apply to third party web sites that may be accessible through hyperlinks on our website, which have their own privacy policies that we encourage you to review.

This Privacy Notice explains how the Trust uses and discloses information about its donors or other individuals who visit and/or support our Health Stars Charity. The Trust's main Privacy Notice for our patients can be accessed on the Trust's main website: Privacy Notice for Patients (humber.nhs.uk).

Using your data: the legal basis and purposes

We process your data in order to fulfil our purpose in supporting HealthStars and, where required, in order to fulfil legal or other obligations such as regulatory, audit, gift aid and anti-money laundering requirements.

If you donate to us or if you are associated with an organisation which donates to us then we will process your data in accordance with this notice. If you sign up to any of our mailing lists or attend any of our events we will process your data in accordance with this notice. This data will be processed based on your consent (UK GDPR Article 6(1)(a) or due to a legal obligation (UK GDPR Article 6(1)(c)

We will process personal information about you in the following circumstances:

- If you make an enquiry to us via our website or by email, phone, post or some other method.
- If you set up a Fundraising Page for us on one of our partner websites e.g. JustGiving.
- If you make a donation to us via one of our partner sites or organisations e.g. JustGiving. With your consent, JustGiving will tell us your identity and give us information about your donation. We collect this data to satisfy anti-money laundering, audit and governance requirements, to understand the behaviour of those who support us and to contact you unless such contact requires consent. Details of what data is passed to us by each partner is subject to the decisions you make on the partner website and to their own privacy notice because you provide your data first to them when you make a donation.
- If you are asked by a partner website whether you agree to receive further fundraising contact from us by any specific method which, in law, requires consent (e.g. email, text message etc.) and you do agree to such contact, then we will record your consent as well as your contact and giving information.
- If you sign up to our mailing list for further information and updates on HealthStars.
- If you attend any events held by HealthStars.

Who do we share your data with?

In instances where you provide your explicit consent to receive updates and communications from us, your data will be shared with MailChimp as our chosen marketing and communications solution. MailChimp's privacy policy is here: [Global Privacy Statement | Intuit](#)

We will also add your donor details to our Customer Relationship Management System, Donorfy. Donorfy's security has been assessed by the Trust. Donorfy's Privacy Policy is here: [Privacy Notice](#) and their Data Processing Agreement is here: [Data Processing Agreement](#).

Sending Data to other countries

Sometimes your data may be processed outside of the UK. In most circumstances it will remain in the European Economic Area (EEA) and will have the same protection as if processed within this country. When it is outside the EEA we will identify the data protections in place prior to transfer.

Your rights

We will ensure your rights are respected. You have the right to:

- Be informed – we will tell you what we do with your information. We do this through notices like this, service information leaflets, notices on our website and posters.
- Rectification - we will correct any personal information if it is inaccurate or rectify any data that is incomplete.
- Object – you have the right to object how we process your information. Your objection will be considered in relation to your particular situation. We will stop processing unless there is a legitimate reason for us not to e.g. we need to process your data to provide you with safe care.

If you would like to raise an objection about how we process your information, please speak to your health professional or alternatively write/email the Information Governance Team at the below address.

- Restrict processing - we will temporarily restrict processing your data, whilst we check the information, if you query the accuracy of it. We will also restrict processing (if you raise an objection to how we process your data) whilst we consider your objection.
- Access – you can ask for copies of information we hold about you. This is called a subject access request.

How long we keep your information

All records held by the NHS are subject to the [Records Management Code of Practice](#)(the Code). The Code sets out best practice guidance on how long we should keep your

information before we are able to review and securely dispose of it. Most data we use as a charity will be kept for 7 years.

Complaints

If you have any concern about how we have handled your data you can contact our Complaints and Feedback Team on Tel. 01482 303930 or hnf-tr.complaints@nhs.net

Additionally, you have the right to raise a complaint with the Information Commissioner's Office (ICO), Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Helpline: 0303 123 1113 or report online at: <https://ico.org.uk/concerns/handling/>

Freedom of Information

The Freedom of Information Act 2000 provides any person with the right to obtain information held by Humber NHS Foundation Trust, subject to a number of exemptions. If you would like to request information from us, please contact:

Freedom of Information, Mary Seacole Building, Willerby Hill, Willerby, HU10 6ED

or complete our online form available at [Freedom of Information Enquiry Form | Humber Teaching NHS Foundation Trust](#)

Information Governance enquiries

Please contact: Information Governance, Humber Teaching NHS Foundation Trust, Mary Seacole Building, Willerby Hill, Beverley Road, Willerby, HU10 6ED.

Tel. 01482 477854 or email: HNF-TR.IGTeam@nhs.net.

Lisa Davies, Data Protection Officer, Humber Teaching NHS Foundation Trust, Mary Seacole Building, Beverley Road, Willerby Hill, Willerby, HU10 6ED.

Last updated: May 2024